



Utilities maintained in service:	Electric	Gas	Water	None
Is Heat maintained to 55F or greater?	Yes	No		
If Heat is not maintained have all pipes/systems been drained & supply shut off?	Yes	No		
Is air conditioning or any other system located outside of building structure?	Yes	No		
If Yes, describe location and how it is secured:				
How often is building interior inspected?	Daily	Weekly	Monthly	Other:
Who inspects the building?				
Who is responsible for building maintenance?				
Has the building been condemned or found to be unsafe?	Yes	No		
Has there been any Building Code Violations?	Yes	No	If yes, explain:	
Has the property suffered any losses or damage in the past 5 years?	Yes	No	If yes, describe:	
Is there any unrepaired damage?	Yes	No	If yes, describe:	

**Complete this section if renovations are planned for this property:**

Construction Schedule: Is project currently under construction?	Yes	No	If yes, original start date?:	
% completed:	Values completed: \$			
Estimated start date of the project?	Estimated Completion date?			
Estimated term of construction months				
Total Contract Cost \$	Is this value included in the building or I&B limits on the application? Yes No			
Is any structural work planned?	Yes	No (If yes describe below)		
Are you requesting Soft costs coverage?	Yes	No	Soft cost deductible requested?	Days.
Name and address of General Contractor:				
Does the General Contractor carry general liability insurance for this project?	Yes	No		
Is there a hold harmless agreement between the General Contractor and the insured?	Yes	No		
Will all sub-contractors be required to carry general liability insurance?	Yes	No		

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Fully describe the extent of the renovations  
(including detailing any planned structural  
work or additions):

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**Name**

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**Date**

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**Signature**

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**Date**

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